****

Ректору СурГУ

С. М. Косенку

|  |
| --- |
|  |
| (фамилия, имя, отчество) |
| (основное место работы/нет/другое) |

**ЗАЯВЛЕНИЕ**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Прошу принять на работу (на основное место, по совместительству) на | | | | | | | | | | | | | | |
| должность | | | |  | | | | | | | | | | |
| Отдел | | | |  | | | | | | | | | | |
| Институт | | | |  | | | | | | | | | | |
| Кафедра | | | |  | | | | | | | | | | |
| С |  |  |  | | 20 |  | г. | по |  |  |  | 20 |  | г. |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  | 20 |  | г. |  |
|  | | | | | | (подпись) |

**Визы: подпись Ф.И.О. дата**

|  |  |  |  |
| --- | --- | --- | --- |
| Проректор | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
| Директор института/колледжа /начальник управления | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
| Заведующий кафедрой/начальник отдела (службы, центра и т.д.) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
|  |  |  |  |
| Отдел кадров | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
|  |  |  |  |
| Проректор по безопасности | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
|  |  |  |  |
| ООТиЗП | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
|  |  |  |  |
| УМУ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
|  |  |  |  |
| Охрана труда | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |
|  |  |  |  |
| Пожарная безопасность | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_ г. |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Источник финансирования** | **Внутр.**  **совм-во\*** | **Внеш.**  **совм-во\*** | **Основ. место работы\*** | **Размер доли ставки\*** | **Вид расходов\*** | **Подраздел (ЦГЗ)\*** |
| Субсидия на выполнение ГЗ |  |  |  |  | - прямые |  |
| Средства от приносящей доход деятельности |  |  |  |  | - косвенные |
| **Примечание** |  | | | | | |
| *\*Заполняется отделом организации труда и заработной платы* | | | | | | |